

AMERICAN CIVIL CONSTRUCTORS
JOB DESCRIPTION
Irrigation Manager – Broomfield, CO

Company Information

American Civil Constructors (ACC) is one of the nation's premier construction and maintenance companies. Our comprehensive services span multiple market segments including the Civil, Marine, and Landscape industries. We are a preeminent provider of road rehabilitation and paving services, freeway seismic retrofitting, bridge construction and repair, reservoir and culvert construction, sports field, and golf course construction as well as commercial landscape construction, and landscape management services. We work for a geographically diverse client base through operation hubs in Denver, Seattle, Dallas and the San Francisco Bay Area. Combining decades of experience with a singular passion for outstanding work, ACC brings an impressive track record of consistently successful projects from Ketchikan, Alaska to New Orleans, Louisiana.

Landscape

We are committed to retaining top-level talented professionals as we build a first-class Landscape organization as ACC grows to a \$400+ million company. Our number one job requirement for any position is a positive, professional attitude.

Irrigation Manager – Broomfield, CO

This is a Full-Time, Non-Exempt position. The Irrigation Manager will manage the irrigation department and provide our customers with a quality service that is both profitable to ACC and good value for our clients through labor, equipment, and material management. This is a skilled and supervisory position which requires manual labor, technical knowledge and logical decision making for the operation and maintenance of contracted irrigation systems under adverse weather conditions. The nature of this work requires heavy lifting (10 lbs. or more), excessive kneeling, bending and standing, and the ability to walk long distances.

Qualifications

Licensure/Certification/Registration: Certified Landscape Technician, Certified Irrigation Auditor. Valid drivers license and meets ACC driving criteria.
Bilingual: Spanish and English preferred.

Education

Job related associates or bachelors preferred. Prior relevant and intensive work experience as described below may substitute.

Experience

Minimum four or more years proven and progressive landscape and irrigation construction. The ability to devise and implement corrective strategies following issue identification is also necessary.

Travel

Minimal

Responsibilities:

1. Knowledge of basic irrigation design, landscape construction, and landscape maintenance.
2. Ability to read and understand blueprints.
3. Maintain a strong relationship with all property owners, managers, government agencies, trade associations and any other groups through good public relations and communication practices.
4. Communicate daily and as needed with Division Manager, Account Managers, Irrigation Specialists, and customers.
5. Support the Irrigation Specialists with materials by managing the inventory and field purchases.
6. Support the Irrigation Specialists with equipment (rentals, internal equipment, and hand tools) as needed.
7. Estimate irrigation projects.
8. Ensure company vehicles and equipment are operated and maintained properly. Initiate any action to remedy malfunctioning or unsafe equipment.
9. Assign projects to Irrigation Specialists to include weekly system checks, repairs and small irrigation projects.
10. Track weekly system check budgets for jobs under contract.
11. Track weekly extra work billing. Utilize labor reports and time sheets and match to actual billing. Price out all irrigation work orders and verify work orders for completeness.
12. Purchase and maintain irrigation inventory for the division. Manage the P.O. system for all irrigation purchases.
13. Provide Irrigation Specialists with project specific Work Orders. Determine urgency and issue accordingly. Follow up to determine completion and communicate with customer as needed.
14. Coordinate and schedule the 24hr emergency pager.
15. Maintain the On-Call map book for division related projects.
16. Demonstrate efficient and effective organization and communication skills.
17. Provide disciplinary action as needed for employees within the Irrigation Managers charge.
18. Demonstrate leadership skills and initiative to accomplish above tasks.
19. May be required to work odd hours, long hours, weekends, and holidays.
20. Other duties as assigned.

Core Competencies:

- **Delivers Results:** Focuses on the critical few objectives that add the most value and channels own and others' energy to consistently deliver results that meet or exceed expectations.
- **Imports and Exports Good Ideas:** Relentlessly seeks, shares and adopts ideas and best practices in and outside the Company and embraces change introduced by others.
- **Develops and Inspires Others:** Builds and maintains relationships that motivate, guide, and/or reinforce the performance of others toward goal accomplishments. Develops self and others to improve performance in current role and to prepare for future roles; seeks and provides feedback and coaching to enhance performance.
- **Lives the Values:** Demonstrates the strong values and compassion toward the employees of our client through words, actions, and by example; fosters an environment that reflects the values of the company.

EMPLOYMENT AT AMERICAN CIVIL CONSTRUCTORS IS AT WILL AND NOTHING IN THE NOTICE OF REORGANIZATION, THE RELATED APPLICATION OR SELECTION PROCES OR THIS JOB DESCRIPTION MAY BE CONSTRUED AS CREATING AN EXPRESS OR IMPLIED CONTRACT OF EMPLOYMENT FOR A DEFINITE DURATION. ABSENT A SEPARATE, SPECIFIC AGREEMENT, ANY EMPLOYEE IS FREE TO TERMINATE EMPLOYMENT AT ANY TIME AND THE COMPANY IS FREE TO TERMINATE ANY EMPLOYEE OR JOB FOR ANY REASON WITH OR WITHOUT CAUSE. BEFORE EMPLOYMENT, A NEW EMPLOYEE MUST SIGN A WRITTEN ACKNOWLEDGMENT OF THIS PRINCIPLE AND MUST SUBMIT TO A DRUG TEST.

ACC WILL NOT DISCRIMINATE IN EVALUATION OR SELECTION OF ANY APPLICANT FOR THIS POSITION ON THE BASIS OF RACE, COLOR, RELIGION, SEX OR NATIONAL ORIGIN.